

ANMF NEWSFLASH

Women's and Children's Service Proposed Administrative Restructure

The Department of Health has released a Change Proposal outlining a proposed restructure of administrative roles within Women's and Children's Services (WACS) at the Royal Hobart Hospital (RHH).

The Australian Nursing and Midwifery Federation Tasmanian Branch (ANMF) is seeking feedback from members to better understand how the proposed changes may affect you, your colleagues and the delivery of clinical and administrative support across WACS.

Please review the full Change Proposal [here](#).

What is Being Proposed?

The proposal aims to establish a centralised administrative hub, overseen by a newly created Band 5 administrative team leader, to coordinate administrative support across WACS.

The proposed changes include:

- **Reviewing position descriptions:** Reviewing existing Band 2 administrative assistant and Band 3 executive support officer Statements of Duties and introducing generic Statements of Duties to reflect the proposed ways of working.
- **Changing reporting lines:** Band 2 administrative assistants, Band 3 executive support officers and the Band 3 Human Resources (HR) administrative officer will have revised reporting arrangements, including reporting to the Band 5 administrative team leader.
- **Centralising administrative support:** Establishing a hub model to allocate and coordinate administrative resources across WACS, rather than maintaining the current arrangements supporting individual clinical and management areas.
- **Reviewing current ways of working:** Identifying opportunities to align administrative processes and improve efficiencies across the stream, including within the Tasmanian Paediatric Rehabilitation Service (TPRS).



The proposal states that the restructure will be cost neutral, with no identified savings, and is intended to improve coordination, provide development opportunities for administrative staff and increase support for clinical services.

What Does This Mean for Members?

While the Department has identified intended benefits, it is important that the experiences and views of affected staff are considered before any changes are implemented.

The ANMF is particularly interested in understanding whether the proposed hub model will provide adequate and accessible administrative support to clinical teams, how changes to reporting lines and generic position descriptions may affect staff, and whether the proposed arrangements will improve or potentially increase existing workloads.

Your feedback is important. The ANMF will use the information gathered through this survey to inform our consultation with the Department and advocate for members' concerns, the preservation of appropriate administrative support and meaningful consultation throughout the change process.

Please take a few minutes to complete the survey and share your experiences, concerns and suggestions.

Complete the ANMF's survey via the link below by 1400hrs Tuesday 13 October 2026.

<https://app.smartsheet.com/b/form/01a109aea1ba77e99a8517fb2012207a>

The ANMF – Stronger Together.

If you have any further questions or concerns, please contact ANMF Member Support on **(03) 6223 6777**.

The ANMF Tasmanian Branch is 8000 plus members strong! Supporting nurses, midwives, and care workers as the only union in Tasmania employing nurses, midwives and care workers to represent members. This is why our Organisers and Member Support Team are uniquely positioned to understand your experiences, represent you in your workplace, and offer industrial advice that's relevant to you.

Authorised by Emily Shepherd, ANMF Tasmanian Branch Secretary

5 October 2026