

2016 Workplace Representative Development Program

ANMF Tasmanian Branch: Providing the skills and resources needed to fulfil your role.

The ANMF provides training for its Workplace Representatives to assist in their role. Training opportunities for 2016 will include two days of introductory training and one day of advanced training focussing on Enterprise Bargaining. All three days will be provided in the North West, North and South of Tasmania. The training program focusses on providing Workplace Representatives with the skills and knowledge needed to fulfil the role. The Program for 2016 includes:



Workplace Representative TRAINING ENTERPRISE BARGAINING CPD 6 Hours

Provides a basis for understanding the role of the Workplace Representative in the Enterprise Bargaining process both in the public and private sectors.

On this day we:

- Introduce the concept and process of Enterprise Bargaining.
- Prepare Workplace Representatives in the role they play in Enterprise Bargaining.
- Develop negotiation skills.
- Develop a campaign plan for your workplace.

COURSE TIMES

WHERE: HERC (Hobart)
WHEN: 9 March 2016
TIME: 9.00am - 5:00pm

WHERE: Launceston
WHEN: 28 April 2016
TIME: 9.00am - 5:00pm

WHERE: Ulverstone
WHEN: 15 March 2016
TIME: 9.00am - 5:00pm

Workplace Representative TRAINING FOUNDATIONS CPD 6 Hours

An introduction to the role of the Workplace Representative. It provides the basis for all Workplace Representatives to understand the role and to begin to organise their workplace.

In this course we:

- Explain the ANMF and its structures.
- Introduce the role of the Workplace Representative.
- Learn how to recruit members.
- Make a plan for your workplace.

COURSE TIMES

WHERE: HERC (Hobart)
WHEN: 13 September 2016
TIME: 9.00am - 5:00pm

WHERE: Launceston
WHEN: 20 July 2016
TIME: 9.00am - 5:00pm

WHERE: Ulverstone
WHEN: 4 August 2016
TIME: 9.00am - 5:00pm

Workplace Representative TRAINING SKILLS CPD 6 Hours

The second foundational day for Workplace Representatives focusses on the skills required to be a Workplace Representative.

On this day we:

- Examine industrial structures within Tasmania.
- Review awards and agreements.
- Examine problem solving frameworks.
- Explore concepts of leadership, empowerment and resilience and how these relate to the role of Workplace Representatives.

COURSE TIMES

WHERE: HERC (Hobart)
WHEN: 14 September 2016
TIME: 9.00am - 5:00pm

WHERE: Launceston
WHEN: 21 July 2016
TIME: 9.00am - 5:00pm

WHERE: Ulverstone
WHEN: 5 August 2016
TIME: 9.00am - 5:00pm

HOW TO ENROL

Fill in the form below and post to:
ANMF (Tas Branch), 182 Macquarie St, Hobart 7000

Course title/s:	<input type="text"/>
Course date/s:	<input type="text"/>
Location:	<input type="text"/>
Member No:	<input type="text"/>
Title (please tick)	<input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Mr <input type="checkbox"/> Dr
Name:	<input type="text"/>
Address:	<input type="text"/>
Suburb/Town:	<input type="text"/> P/Code <input type="text"/>
Phone - Mobile:	<input type="text"/>
Email:	<input type="text"/>
Workplace:	<input type="text"/>
Current Position:	<input type="text"/>
<input type="text"/>	<input type="text"/>
Signature	Date

ENROLMENT INFORMATION

WHO CAN ATTEND?

Workplace Representative Training is specifically for Workplace Representatives.

WHAT DOES IT COST?

Workplace Representative Training is free

WHAT ABOUT CPD?

ANMF Workplace Representative Training courses count toward Continuing Professional Development. Each day of training is worth 6 hours of CPD.

PAID PROVISIONS PUBLIC SECTOR

Public Sector employees in Tasmania are entitled to 5 days per annum to attend Union Training and Union conferences.

PAID PROVISIONS - PRIVATE SECTOR

Private sector employees may be entitled to paid Union Training. Provisions vary from employer to employer. Details of this will be contained within Enterprise Agreements. Contact the Information Centre for further information.



**Workplace
Representative
Training**

www.anmftas.org.au

182 Macquarie St, Hobart 7000

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Email: enquiries@anmftas.org.au